



Dear Landmark Learning Student:

Welcome to the Landmark Learning program. Enclosed are an information sheet and various forms that must be followed carefully in order for you to receive Western State Colorado University credit in Recreation and Outdoor Education 397 (ROE 397) for the Landmark Learning course in which you are enrolling. You must be accepted into a specific Landmark Learning course *before* submitting these forms to Western State Colorado University. Payment for the *course* is made directly to Landmark Learning; payment for *credit* is made to Western State Colorado University. Enrollment for credit through Western State Colorado University must be completed prior to beginning the Landmark Learning course.

Transcript requests can made online at

https://www.studentclearinghouse.org/secure_area/Transcript/to_bridge.asp.

Transcripts are \$6.00 each.

- _____ A. Information Sheet: This gives information about registration, credit fees and payment, grading/incompletes, and Western State Colorado University.
- _____ B. Registration Form: Return this form and correct payment to our office. Please indicate on the form the name of the course and the dates you will be attending so that we may register you in the appropriate school term.
- _____ C. Disclosure, Disclaimer, and Waiver Form: Complete this form and return it with the registration and payment.

**Extended Studies, 303 Taylor Hall, Western State Colorado University, Gunnison, CO
81231
970-943-2885 (phone) 970-943-7068 (fax)
extendedstudies@western.edu**

**LANDMARK LEARNING Course
A. Information Sheet**

Credit(s) can be received for the following courses. Please check the course you want to be registered for:

Course	Number of Credits	Cost of Credits
EMT-Intensive	4 credits	\$255
EMT-Refresher Training Program	1 credit	\$100
WEMT (3+1)	9 credits	\$495

Western will award credit to the student for successful completion of LANDMARK LEARNING course and full payment of academic credit(s).

Grading/Incompletes ---

Students are graded on a A,B,C,D,F basis. At the discretion of the instructor of record at Western State Colorado University, a student who is unable to complete a course for reasons beyond the student's control (e.g. illness) may be assigned an "Incomplete" (IN). The student must have completed more than one-half of the coursework at an acceptable level at the time of the request for an "Incomplete." The student and the instructor of record must agree upon a plan for the completion of the work within a time period not to exceed one calendar year. If the work has not been completed and the instructor of record has not removed the incomplete grade and recorded a grade on the student's permanent record within that time period, the "IN" will revert to an F.

If a student is sent home by Landmark Learning due to behavior or disciplinary issues, Western State Colorado University reserves the right to process a failing grade based on the student's dismissal and failure to complete the course. Student does not receive a refund.

Registration can be completed by ---

Completing B. Registration Form, C. Disclosure, Disclaimer and Waiver Form, and submitting payment for academic semester credit hour(s) (payable to Western State Colorado University), which must be received by Western before you begin your Landmark Learning course. Eligible high school students may apply for credit.

Western would also like to invite you to ---

consider a baccalaureate degree through our college. Western State Colorado University is a four-year liberal arts and sciences university located in Gunnison, Colorado. Western's mission is to provide exemplary undergraduate education. Located in an alpine valley 7,735 feet above sea level, "Gunnison Country" has been called Colorado's most beautiful area. Professors in many disciplines find ways to draw upon the resources provided by the finest natural outdoor laboratory anywhere. Excellent academic programs are available in ROE (Recreation and Outdoor Education), Environmental Studies, and Biology, along with many other degree options. For further information, call the Western Admission's Office at 1-800-876-5309.

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LANDMARK LEARNING
B. Course Registration Form

Landmark Learning Course Title _____

Course Location: _____ Dates: _____

Number of credits (see Information Sheet for options): _____

Name _____ Social Security # _____ / _____ / _____
last first middle

Mailing address _____

City, State & Zip _____

Phone numbers _____
Local Permanent

E-mail address _____ Home Work
Fax number _____

Sex: M () F () U.S. Citizen: Yes () No () Date of Birth: ____ / ____ / ____
Ethnicity: Caucasian () Hispanic () American Indian () Asian-Pacific () Black () Other _____ Withheld ()
Do you have a baccalaureate degree? Yes () No ()

Name of University/High School currently attending: _____

Refund/Cancellation Policy: Withdrawal must be processed through Western State Colorado University Extended Studies. Non-attendance does NOT constitute withdrawal. No refunds for AmeriCorps vouchers at any time. Full refunds will be processed if the course is cancelled. A refund, less a \$50 cancellation fee, will be processed if you notify Extended Studies 48 hours prior to the course. No refunds will be allowed after the course begins. Returned checks are assessed a \$17 service charge.

Selective Service Information: Males who are 18 years of age or older, born after 1960, MUST be registered with the Selective Service to comply with Colorado law and to register for credit classes. Individuals not in compliance are subject to penalty of law and to withholding of transcripts. **NO GI BILL OR FINANCIAL AID ARE AVAILABLE FOR THIS PROGRAM.**

Amount Due: _____

Method of Payment (select one): *Full payment in U.S. dollars is required with registration*
____ Cash _____ Check or Money Order payable to Western State Colorado University
____ AmeriCorps Voucher _____ 529 Fund

____ I have submitted my AmeriCorps Voucher online to Western in the amount of \$ _____. This amount covers the cost of WSCU credits and my course fee. (Any outstanding balance due to Landmark Learning is your responsibility.)

SHOW PROOF OF YOUR AMERICORPS VOUCHER AT THE TIME OF REGISTRATION. SUBMIT YOUR VOUCHER ONLINE AT http://www.americorps.gov/for_individuals/alumni/myamericorps.asp.

You must enroll in college credit through Western State Colorado University to use an AmeriCorps voucher. Your tuition to WSCU will be deducted first from the voucher. The balance will be used for course fees. No refunds available for AmeriCorps vouchers. **When does your AmeriCorps Award expire?** ____ / ____

____ I have submitted my 529 fund to WSCU in the amount of \$ _____. This amount covers the cost of WSCU credits and my course fee. You must enroll in college credit through Western State Colorado University to use 529 funds.

LANDMARK LEARNING Course
C. Disclosure, Disclaimer and Waiver Form

ROE 397 Landmark Learning Course Title: _____

Landmark Learning Course Location: _____ Dates: _____

Number of credits desired: _____

Name _____ Social Security # _____ / _____ / _____
last first middle

I (WE) UNDERSTAND AND AGREE that participation in this LANDMARK LEARNING course (the “Activity”) with Continuing Education and Western State Colorado University is dangerous and involves risk and that I am (we are) cognizant of the risks and dangers inherent with such a course. Injuries could include, but are not limited to, sprains, contusions, fractures, paralysis and even death. I (We) also understand that I am (we are) not required to participate in this Activity, but that such participation is optional.

AS LAWFUL CONSIDERATION for being permitted by Continuing Education and Western State Colorado University of Colorado to participate in the referenced Activity, I (we) do hereby **RELEASE FROM ANY LEGAL LIABILITY, AGREE NOT TO SUE, CLAIM AGAINST, ATTACH THE PROPERTY OF OR PROSECUTE, AND FURTHER AGREE TO DEFEND, INDEMNIFY AND HOLD HARMLESS** Continuing Education and Western State Colorado University, and all of their officers, directors, members, organizations, agents and employees of any injury or death caused by or resulting from my participation in the Activity described above, **WHETHER OR NOT SUCH INJURY OR DEATH WAS CAUSED BY THEIR NEGLIGENCE OR FROM ANY OTHER CAUSE.**

THIS IS A RELEASE OF LIABILITY. IF UNDER EIGHTEEN (18) YEARS OF AGE, SIGNATURE OF PARENT OR GUARDIAN IS ALSO REQUIRED.

This Agreement, made in the State of Colorado, County of Gunnison, shall in all respects be governed in accordance with the laws of the State of Colorado. Any action brought by either party to enforce any of the terms or conditions of this Agreement shall be brought only in such county. Each party consents to the jurisdiction and venue of the appropriate Court in such county.

IN WITNESS WHEREOF, I (we) have hereunto set our hand on the dates indicated the last such date governing the effective date of said Agreement.

Signature of Participant Date

Signature of Parent (if participant is under 18 years of age) Date

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